



**MINUTES OF THE THIRD MEETING OF INTERNAL QUALITY
ASSURANCE CELL (IQAC DATED 8/7/2013, TIME 4.00 PM)**

VENUE: CONFERENCE ROOM

Members Present:

Sr. No.	Name & Designation	Designation in IQAC
1.	Dr. V.K. Chandrakar, Principal, GHRIETW	Chairperson
2.	Dr. S.P. Hingway, Professor, GHRIETW	Coordinator & Member Secretary
3.	Dr. K.K. Dhote, Executive Director, RGI	Member from Management
4.	Mr. Sunil Hajare, Parent of Student	Member from Society (External Expert)
5.	Dr. U.M. Gokhale, H.o.D., Electronics Engg.	Member
6.	Prof. M.J. Katira, H.o.D., Electrical Engg.	Member
7.	Dr. V.S. Kinikar, H.o.D., First Year	Member
8.	Prof. P.S. Mohod, H.o.D., Computer Science & Engg.	Member
9.	Prof. A.N. Jaiswal, Associate Professor	Member
10.	Prof. K.S. Mankar, Assistant Professor	Member
11.	Prof. S.S. Mahajan, Assistant Professor	Member
12.	Prof. M.R. Ugale, Assistant Professor	Member
13.	Prof. A. Bhattacharya, Assistant Professor	Member
14.	Mr. S.B. Jagdale, Administrative Officer	Member (Senior Administrative Official)
15.	Mr. K. Palkanwar, Accounts Officer	Member
16.	Mr. N. Dhirde, Incharge, Student Section	Member

1. IQAC Coordinator explained the plan of action for the forthcoming semester. IQAC members were asked to assess the working considering following parameters:
 - a. It was decided that members of one department will visit another department to assess the compliance of academic plan. The date for inter departmental visit will be communicated later.

- b. Total number of Seminars, workshops conducted.
 - c. Details of participation by staff & students in any activities.
 - d. Research papers published by the faculty.
 - e. Analysis of University results.
 - f. Efforts taken for weak students in the previous semester.
 - g. Any awards to faculty or students.
 - h. Feedback from stakeholders.
 - i. NSS activities.
 - j. Library services.
 - k. Efforts for acquiring research grants and grant for conducting development programme.
2. Heads of the department along with their departmental representatives promised to collect information on above parameters and would present it in the next meeting. They also assured to take efforts to improve on each of the parameter.
 3. Prof. U.M. Gokhle suggested that students should get their I-Card at the time of admission when they pay the fees. Many students did not have I-Cards even after few months.
 4. Students section Incharge Nitin answered to take care of this. He said he would setup proper system for this work.
 5. *Alumni interaction required to be promoted suggested by Dr. V.K. Chandrakar.*
Meeting ended with the vote of thanks from the NAAC Coordinator.


Dr. S.P. HINGWAY
NAAC Coordinator


Dr. V.K. CHANDRAKAR
PRINCIPAL